

Job Opportunity: Deputy Regional Administrator

The Tennessee Department of Children's Services (DCS) is the state's public welfare agency, overseeing child protective services, permanency, and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year and employees over 4,000 statewide.

Position

DCS seeks a dedicated and innovated professional with proven leadership skills and experience in child welfare for the position of Deputy Regional Administrator (DRA) for the Knox Region. This position reports to the DCS Knox Regional Administrator. Under direction, the DRA is responsible for professional staff administrative and managerial work of considerable difficulty in support of line operations; performs related work as required and direct a very large professional and sub professional staff support unit.

Duties and Responsibilities

- Communicates managerial directives related to regional operations, including service delivery, and assists in assuring that regional services are delivered timely, efficiently and are aligned with the defined strategic mission, goals and values of the agency. Project status, as well as service improvement suggestions, is communicated to regional leadership on a regular basis.
- Responsible for monitoring regional outcomes and data, and routinely consults with regional and Central Office leadership to assess training/staff development needs for the region.
- Responsible for building and maintaining community relationships/partnerships with community and private partners including private providers, courts, law enforcement, local school systems, community advocacy centers, medical/behavioral health professionals, district attorneys and other stakeholders and professionals to improve the quality and efficiency of the organization.
- Assists with regional administrative functions and partners effectively with human resources, fiscal, budget, continuous quality improvement (CQI), etc.
- Other duties as assigned by Regional Administrator.

Education and Experience

MSW (or equivalent human services degree) strongly preferred or bachelor's degree, as well as five (5) years child welfare/juvenile justice experience with at least three (3) years of supervisory experience.

Desired Leadership Competencies

Planning
Conflict Management
Directing Others

Decision Quality
Written Communications
Customer Focus

Time Management
Integrity and Trust
Fairness to Direct Reports

Send Resume to: Paula.Pereira@tn.gov

Closing Date: Tuesday, October 24, 2017

The State of Tennessee is an Equal Opportunity Employer